JOB OPPORTUNITY

VACANCY ALERT

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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION:
Community Educator

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

VACANCY CIRCULAR
080/2025
City of Johannesburg

Publication Date:
Monday, 30 June 2025

Closing Date:
Friday, 11 July 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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COMMUNITY EDUCATOR

DEPARTMENT: Public Safety: Emergency Management Services (EMS)
BRANCH: **Pro-Active Services**
DESIGNATION: **Community Educator**
REMUNERATION: R33 371,75 pm (basic salary, excluding benefits)
LOCATION: Various

Minimum Requirements:

- Matric/Grade 12/N4 Certificate is required;
- National Diploma in Fire Technology;
- NFPA 1001 Fire Fighter level 2;
- NFPA 472 Hazmat Operations;
- First Aid Level 3;
- NFPA 1035 Fire and life safety educator level 1;
- 6 years' relevant experience, of which 2 years must be at a supervisory/managerial level;
- Code C1 Driver's licence with PDP;
- No criminal record.

Primary Function:
Prepare and present various community Emergency Management Services (EMS) intervention programs intended to provide life safety education and skills for target groups and to actively liaise with the public and media at special events and incidents to provide information and education and foster positive perceptions.

Key Performance Areas:

- Be actively involved in a major incident/disaster within Operations or similar activities on request from relevant Authorities.
- Promote EMS through public information campaigns, education, training and liaison with communities.
- Gathering, analysis and communication of EMS information and data.
- Provide advice on evacuation and conducting fire risk assessments.
- Establish viable partnerships with communities and liaison with communities.
- Identify and deal with ethical issues and conflicts of interest.

Leading Competencies:

- Intermediate computer literacy in Word, Excel and PowerPoint;
- Report writing and presentation skills; and
- Assessor;
- Ability to function under stress;
- Time management;

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- High level of confidentiality and organisational skills;
- Ability to work independently or in a team and take initiative where necessary to achieve necessary outcomes;
- Good written and oral communication skills in English and must be able to communicate and coordinate effectively with other stakeholders;
- Attention to detail and high levels of accuracy and excellent planning, organising, coordinating, and time management skills.

Core Competencies:

- Decision-making ability;
- Basic science of fire behaviour, injury control and working knowledge of EMS;
- Fundamental fire prevention, basic life support knowledge, CPR, injury prevention and survival techniques;
- Value and Integrity;
- Collaborative/Teamwork, Values and Integrity, Attention to detail, and quality-focused;
- Customer and Service Delivery Management (Batho Pele) Ethics, Professionalism;
- Impact and Influence according to the City's protocols, legislation, and standards.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/1HxYyzmLHTj65Q3BQDfbhqgew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:
Contact Person: Zanele Onica Rachoene
Tel No: 011 082 7928

CLOSING DATE: FRIDAY, 11 JULY 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record, CV validation, Employment record verification, Criminal check, and Identity validation.