JOB OPPORTUNITY

VACANCY ALERT

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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION

Deputy Director: Security Services

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

VACANCY CIRCULAR

071/2025

City of Johannesburg

Publication Date:
Wednesday,18 June 2025

Closing Date:
Tuesday, 01 July 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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DEPUTY DIRECTOR: SECURITY SERVICES

Department: Public Safety
Branch: **Security Services**
Designation: **Deputy Director: Security Services**
Remuneration: R60 978.62 pm (basic salary, excluding benefits)
Location: Various Regions

Minimum Requirements:

- Matric / Grade 12 Certificate.
- BTech degree / Advanced diploma in Security Management, or any other security-related qualifications at NQF level 7;
- Valid grade "A" PSIRA accredited certificate.
- (10) years of relevant experience with four (4) years at the middle management level within the Safety and Security Industry;
- Computer Literate in Microsoft Office Suite (End-User);
- Ability to organize, priorities and where applicable delegate work activities to efficiently accomplish tasks and meet objectives;
- Valid code "B" driver's license;

Primary Function:
To strategically plan, operationally organize, direct and control Protection Services functions to create and maintain a secure working environment through the optimal deployment of available security resources (human and otherwise) systems policies and procedures within city core departments.

Key Performance Areas:

- Coordinate the provision, management and control of security services within the City of Johannesburg
- Manage the implementation of security measures, policies and procedures to protect personnel, assets, stakeholders and infrastructure to reduce risks.
- Manage the deployment of effective technology solutions and innovative security. management techniques to safeguard the institution's assets including intellectual property.
- Perform term long planning and execute the expected activities;
- Implementation of the department's security policy and Standard operating procedures in conjunction with relevant law enforcement and security-related stakeholders and institutions.
- Direct and control the key performance and outcomes of personnel within the Security Services
- Manage the interface and relationship with keys stakeholders in support of meeting objectives;
- Manage and direct administrative and reporting requirements;
- Ensure the development and implementation of risk register;
- Management of the outsourced security service providers

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Leading Competencies:

- Strategic Management skills;
- Decision making skills;
- Conflict Management skills;
- Budget Management skills;
- Excellent communication skills;
- Report writing skills;
- Resource management;
- Leadership skills;

Core Competencies:

- Good knowledge of standard security protocols and procedures to secure the area and keep it safe from theft, vandalism or hazards;
- Knowledge and understanding of applicable legislation including Asset Management, Municipal Finance Management Act (MFMA)
- Be able to develop security policy and relevant procedures;
- Should know about criminal Investigation, police reports are legal procedures to document and preserve evidence in cases of security breached.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/1X_wlDK6BTTqTf-qCDhEZyQew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

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ENQUIRIES ONLY:

Contact Person: Nadeem Scheepers
Tel No: (011) 375 6170

CLOSING DATE: TUESDAY, 01 JULY 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check,
- Identity validation.