JOB OPPORTUNITY

VACANCY ALERT

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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION:

Deputy Director: Data Governance

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

VACANCY CIRCULAR

039/2025

City of Johannesburg

Publication Date:
Wednesday, 09 April 2025

Closing Date:
Thursday, 24 April 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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DEPUTY DIRECTOR: DATA GOVERNANCE

Department:	Group Finance
Branch:	**Office of the Group Head: RSSC**
Designation:	**Deputy Director: Data Governance**
Remuneration:	R60,978.62 pm (basic salary, excluding benefits)
Location:	Thuso House, 61 jorissen Street, Braamfontein

Minimum Requirements:

- Grade 12 / NQF level 4 plus Bachelor's Degree in Computer Science, MIS or Information Management or Business Management or similar at NQF level 7;
- 7 – 9 years overall experience in the discipline, of which 4 years' experience at the middle management level;
- Code 8 driver's license.

Primary Function:

Direct, lead and manage Revenue Management data governance activities and has the responsibility for improving the quality and managing the protection of sensitive data and information assets. This position will focus on establishing and ensuring adherence to an enterprise data governance framework for data policies, standards and practices, both at the department and Business and Functional area level, to achieve the required level of consistency, quality and protection to meet overall business needs. The Deputy Director: Data Governance further serves as a point of escalation for governance, data quality and protection issues and will work closely with Business and functional area leadership to improve the quality and values of core data assets, respond to regulatory protection requirements, as well as support the strategic requirements of the department.

Key Performance Areas:

- Contribute to the development of the Directorate's functional strategic planning;
- Lead the development of the sub-directorate operational planning process;
- Lead and facilitate the sub-directorate performance management planning process;
- Lead and manage the development of the Sub directorate Individual learning Plans (ILP's process;
- Organize both human and non-human resources for effective implementation of the sub-directorate organizational structure;
- Leading the Recruitment, Selection & Placement process for sourcing of suitably qualified staff for the Sub-Directorate;
- Lead and direct the development of Data Governance and its functions;
- Ensure effective control of the sub-directorate of Human Resources;
- Ensure effective control of the Financial Resource of the Sub Directorate;
- Ensure effective asset management and control of the Sub-directorate;
- Implement good governance and effective risk management systems;
- Ensure effective stakeholder relations and Communication with the sub-directorate;

- Ensure effective monitoring and reporting of the sub-directorate;
- Manage specific administrative and reporting requirements associated with the sub-directorate and individual performance;

Leading Competencies:

- Computer literacy (Microsoft Word, Excel, PowerPoint)
- Excellent Coordinating and organising;
- Customer Care;
- Critical thinking;
- Good Management;
- Good communication;
- Problem solving.

Core Competencies:

- Knowledge of the local government environment.
- Knowledge of the City's strategy (IDP), prescribed Methodologies, Legislative, Policy and Regulatory frameworks.
- In depth knowledge of function principle, techniques & tools and how they can be practically applied;
- Knowledge of Corporate Governance;
- Knowledge of principles and practices of municipal organization, administration and personnel management.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups, including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/1EradNCDMS9KJLJFO9sO2Fgew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

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ENQUIRIES ONLY:
Contact Person: Thabiso Nkosi
Tel No: 011 021 5802

CLOSING DATE: THURSDAY, 24 APRIL 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check,
- Identity validation.