JOB OPPORTUNITY

VACANCY ALERT



WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION

Deputy Director: Police Academy

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

VACANCY CIRCULAR
034/2025
City of Johannesburg

Publication Date:
Tuesday, 01 April 2025

Closing Date:
Monday, 14 April 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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DEPUTY DIRECTOR: POLICE ACADEMY

Department: Public Safety: JMPD
Branch: **Police Academy**
Designation: **Deputy Director: Police Academy**
Remuneration: R60 978.62 pm (basic salary, excluding benefits)
Location: JMPD Academy

Minimum Requirements:

- Grade 12/NQF level 4;
- Basic training qualification (Metro Police Diploma);
- A Degree or B-Tech qualification in Policing at NQF level 7;
- 10 Years relevant experience of which 4 years must be managerial experience;
- Code B driver's license.
- No criminal record; and
- Firearm proficiency.

Primary Function:
Guide, monitor and control the implementation of the operation for the Academy directorate to achieve the strategic objectives, to enhance the productivity and service delivery for the Johannesburg Metropolitan Police department JMPD and other Internal / external stakeholders.

Key Performance Areas:

- Implementing the short to medium training plans;
- Direct and control the key performance Areas and outcomes of personnel within the directorate;
- Manage legislative requirements and compliance matters within the Academy;
- Lead processes to ensure compliance with training and development standards;
- Understand the municipality's objectives and the impact of decisions on the community and the functioning of the department;
- Monitor and control the directorate tasks to specification and within budget;
- Drive /optimisation of the financial management of the directorate in line with the MFMA through strategic processes;
- Communicates information effectively, both verbally and in writing;
- Identify and deal with in ethical issues an conflicts.

Leading Competencies:

- Computer literacy - MS Office applications;
- Report writing;
- Good communication skills;
- Emotional Intelligence;
- Problem Solving.

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Core Competencies:

- Knowledge of legislation relevant to local Government.
- Sound knowledge of the relevant legislation that governs employment practice and principles of human resource administration;'
- In depth understanding of government strategic thinking and policies ad they can be practically applied;
- Sound knowledge of modern policies and practices of public personnel administration, including procedures, ordnances and resolutions;
- Ability to establish and maintain effective working relationships with employees, city official labour unions and the public;
- Principles and practices of /municipal budget preparation and administration;
- Ability to plan activities goals and objectives of staff members and the directorate and monitor compliance to same as dictated by Group Policy.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/17EzytqNaQfydNlCb16ARRgew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:
Contact Person: Lungelwa Ndlebe
Tel No: (011) 375 5019

CLOSING DATE: MONDAY, 14 APRIL 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check,
- Identity validation