JOB OPPORTUNITY

VACANCY ALERT



WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION:
DEPUTY DIRECTOR: REGIONAL OPERATIONS

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.

VACANCY CIRCULAR 007/2025

City of Johannesburg

Publication Date: Friday, 31 January 2025

Closing Date: Thursday, 13 February 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

JOB OPPORTUNITY

VACANCY ALERT

a world class African city

@CityofJoburgZA
@CityofJohannesburg
CityofJoburg

DEPUTY DIRECTOR: REGIONAL OPERATIONS

Department: Public Safety - JMPD
Branch: **Regional Operations**
Designation: **Deputy Director: Regional Operations**
Remuneration: R60 077.46 pm (basic salary, excluding benefits)
Location: Various Units

Minimum Requirements:

- Matric/Grade 12 Certificate;
- Basic Training qualification (Metro Police Diploma);
- Degree or B-Tech in Policing at (NQF level 7);
- 10 years' experience required inclusive of 4 years of proven managerial experience.
- Code B driver's License;
- No criminal record;
- Firearm proficiency.

Primary Function:

Lead and Oversee the implementation of strategic, tactical and operational functions for the JMPD operation (the Unit, within the JMPD directorate, elating to Traffic Policing, the policing of Municipal by Laws and Regulation and Prevention of Crime, Administration of Traffic and By law infringements and other transgressions against Municipal, Provincial and National laws and regulation, resulting in punitive action being taken within the scope of the law. Ensuring efficient management, monitoring, evaluation and reporting on the Back Office processes of advanced law Enforcement Management Systems (ALECRAMS).

Key Performance Areas:

- Oversee operational functions for the administration and management of Traffic law Infringement, Municipal by laws offences, information and records;
- Plan pre-emptive responses to safety and security problems;
- Manage the delivery of high-quality service tailored to meet different needs in the communities served;
- Maintain traffic and efficiency on the roads;
- Lead the enforcement of municipal by-laws, including the provision of public education and awareness programs and services;
- Compile, monitor and control the budgetary processes for by laws management;
- Ensure and enhance optimum compliance with legislation, Policies and Standard Operating Procedures to minimize risk factors and litigation;
- Direct, manage and monitor key performance indicators and outcomes of personnel within the department;

- Enhance alignment of the department with best practices in the administration and management of Traffic Law and By-laws processes and procedures;
- Explore and implement new way delivering services that contributes to the improvement of municipal processes to achieve municipal goals;
- To mitigate factors that cause internal and external risks and audit findings against the department;
- Understands the service needs of a client / customer (internal or external) and actively focuses on anticipating, meeting and exceeding the needs in a timely and appropriate manner;
- Identify and deal with ethical issues and conflicts of interest;

Leading Competencies:

- Advanced Computer Literacy;
- Communication (verbal and written);
- Analytical Skills;
- Mentoring and Coaching;
- Problem solving skills;
- Management and leadership skills;
- Planning and organising skills;
- Project Management;
- Coordinating skills;
- Critical thinking skills;

Core Competencies:

- Knowledge of Municipal, Provincial and National Legislation, Policies and Procedures related to the administration, enforcement and prosecution of Traffic Laws, Municipal By Laws;
- Knowledge and understanding of contract management, project management, procurement processes and stakeholder engagement and relations;
- Leading major transformation initiatives;
- Knowledge and understanding of Labour Relation and Dispute Resolution processes.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender, and disability."

JOB OPPORTUNITY

VACANCY ALERT

a world class African city

@CityofJoburgZA
@CityofJohannesburg
CityofJoburg

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/1uSJ8Lb-GT7OSmtDK23CmPwew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:
Contact Person: Sphesihle Buthelezi
Tel No: 011 375 5021

CLOSING DATE: THURSDAY, 13 FEBRUARY 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation and
- Employment record verification,
- Criminal check, and
- Identity validation.