JOB OPPORTUNITY

VACANCY ALERT

Joburg

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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION

Divisional Chief: Operations

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

VACANCY CIRCULAR

001/2025

City of Johannesburg

Publication Date:
Friday, 03 January 2025

Closing Date:
Thursday, 16 January 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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DIVISIONAL CHIEF: OPERATIONS

Department: Public Safety
Branch: **Emergency Management Services (EMS)**
Designation: **Divisional Chief: Operations**
Remuneration: R52 239.26 pm (basic salary, excluding benefits)
Location: Various Regions

Minimum Requirements:

- Matric/Grade 12 plus a B Tech in Fire Technology at NQF level 7;
- ILS with valid HPCSA registration;
- It is a prerequisite for the incumbent to have progressed through the firefighter ranks;
- Valid Code C1 License with PrDP;
- 10 years of Emergency Management Services Operational experience, and 5 years as a Manager (Station Commander).

Primary Function:
Take charge of the operational management of the district in order to ensure that reactive performance is in line with the approved and acceptable service delivery levels.

Key Performance Areas:

- Conduct strategic planning;
- Ensure reactive incident management;
- Manage District performance;
- Oversee the strategic management of human resources and the operational budget for the district/region;
- Liaise with Pro-active, Command Centre and other stakeholders and relevant role-players;
- Coordinate daily operational activities for the District/Region;
- Identify and deal with ethical issues and conflicts of interest;

Leading Competencies:

- Decision-making skills;
- Conceptual skills;
- Interpersonal skills;
- Communication skills;
- Technical skills.

Core Competencies:

- Conflict management;
- Diversity management;
- Management of discipline/presenting and presiding;
- Performance management;
- Incident management;

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- Employment Equity;
- Collaborative/Teamwork, Values and Integrity, Attention to detail, and quality-focused;
- Customer and Service Delivery Management (Batho Pele) Ethics, Professionalism.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/1-ssfV9lPRGiVkDdD6s_U5Qew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:
Contact Person: Shumani Maano
Tel No: 011 674 0046

CLOSING DATE: THURSDAY, 16 JANUARY 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check,
- Identity validation.