City of Johannesburg
Johannesburg Development Agency

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a world class African city

www.jda.org.za
www.joburg.org.za

Exciting and challenging positions

The JDA is an agency of the City of Johannesburg which stimulates and supports area-based economic development initiatives throughout the Johannesburg metropolitan area in support of Joburg 2040. As development manager of these initiatives, JDA coordinates and manages capital investment and other programmes involving both public and private sector stakeholders.
The following position is available for an achievement-oriented individual with initiative and a commitment to give substance to this vision.

This is a permanent employment contract. JDA offers a market related salary commensurate with qualifications and experience.

PROJECT MANAGER
SALARY PACKAGE: R 700 288 – R 1050 432 TCTC (including benefits)

Purpose of Position: The successful candidate will manage a portfolio of developments, ensuring coordination of budgets, staff and operational management. He/she will also ensure that goals and objectives of the developments are accomplished within specified timeframes, utilising specified resources, and to agreed performance levels, as well as according to JDA business goals and objectives. The Project Manager assumes full responsibility for the following aspects of the development: Feasibility studies and detailed investigations, design and structuring, planning, implementation and commissioning. He/she will work exclusively for the JDA and will not be allowed to engage into activities which may constitute a conflict of interest.

Key Responsibilities:
As the driver of JDA developments, the Project Manager must deliver on the following and ensure success of developments by:

- Managing Project Coordinators who are assigned to them
- Managing external consultant teams in planning and construction phases of projects
- Managing and reconciling the budget(s) that he/she is responsible for and producing monthly and quarterly financial reports
- Ensuring that the budget is spent within the financial year and anticipating any problems that may arise
- Initiating, designing, implementing and commissioning projects
- Securing engagement of a diverse range of stakeholders liaising with other municipal entities and departments as necessary
- Developing and managing the development marketing strategy
- Taking responsibility for procurement and contracting, including legal requirements such as B-BBEE and CIDB Managing the risks associated with development, including the performance of contractors, participation of stakeholders in Occupational Health and Safety, etc
- Reporting on EPWP and OHASA as required
- Ensuring that all information on developments and projects is correctly reflected on the JDA's Development Information System
- Enhancing the operational excellence of the JDA by pursuing best practice in all of the JDA's activities and initiatives.

Education and Experience:

- A degree in Civil Engineering / Built Environment or a relevant field NQF Level 7 or higher will be considered only.
- Experience in transportation, civil engineering and construction will be an advantage.
- A minimum of 5 years' experience in a construction and/ or project management environment.
- A professional registration with any of the built environment Councils will be an advantage
- Experience in the management of diverse development projects, preferably in an urban setting, roads, human settlements, or transportation projects.

Please take note that only online applications will be considered. Please apply by using the following link below:
https://share-eu1.hsforms.com/1_QtQjT51S2SRzdMGgiKpzwew554

Closing date: 20 July 2025

Correspondence will be with short-listed candidates only. Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.

Johannesburg Development Agency is an equal opportunity employer